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N.O.C

SUSHILA MODEL SCHOOL

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GHAZIABAD

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Ref.

Dated: 7/12/2016

सेवा मे.

जिला बेसिक शिक्षा अधिकारी/

कार्यालय खण्ड शिक्षा नगर क्षेत्र अधिकारी

गाज़ियाबाद

विषय - सी.बी.एस.ई. से मान्यता लेने की सूचना के सम्बन्ध में ।

महोदय,

निवेदन यह है कि सुशीला मॉडल स्कूल कक्षा प्रथम से आठवी तक आपके विभाग से मान्यता प्राप्त है परंतु अब हमारे द्वारा सी.बी.एस.ई. बोर्ड में मान्यता के लिए प्रार्थना पत्र दिया गया है जिसकी सूचना आपके कार्यालय को प्रेषित कर रहे हैं । कृपया सूचना ग्रहण करने की कृपा करें ।

धन्यवाद

भवदीया
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G/C



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

No. CBSE/Aff./Circular/7/2016/1182259

Dated: 29.12.2016

SUB.: AMENDMENT IN AFFILIATION BYE-LAWS OF THE BOARD –Rule 3.3(i) CHAPTER II-Reg

Consequent upon the recommendations of Affiliation Committee made at its meetings held on 13.12.2016 and ratified by the Governing Body in its meeting held on 20.12.2016, the following amendment in Affiliation Byelaws has been made by the Board for seeking provisional affiliation by the schools.

Existing Rule 3.3(i) Chapter II	Amended Rule 3.3(i) Chapter II
The school seeking provisional affiliation with the Board must have formal prior recognition of the State/U.T Govt. and also to produce evidence to this effect that the applicant school had intimated to the concerned Education Department of the State about the application made to CBSE for seeking affiliation with the Board. In case, the Board receives any objection during the process of application of the school, the Board may ask the concerned school to produce the No Objection Certificate from the State Government of otherwise it would be assumed that concerned State/U.T Government has No objection.	The school seeking provisional affiliation with the Board shall submit the following documents (a) Formal prior Recognition letter from concerned State Education Department i.e. Recognition for classes I to V required for Middle Class Approval and Recognition for classes I to VIII required for Provisional Affiliation upto Secondary Level AND (b) No Objection Certificate to the effect that State Government has no objection to the affiliation of the school with CBSE No Objection Certificate once issued to any school will be considered at par even if it prescribed a specific period and /or level unless it is withdrawn. Condition to submit No Objection Certificate will not be applicable to categories of schools stated at Rule 3.1 (i) to (iv) of Affiliation Bye- laws of the Board.

The above amendment is applicable for the applications received from 1st January, 2017 for academic session 2018-19 onwards.

apchaturvedi

(JAIPRAKASH CHATURVEDI)
DEPUTY SECRETARY (AFFILIATION)

Distribution:-

1. All the Principals of the School Affiliated to the CBSE.
2. All the Managers of the Private unaided Schools Affiliated to the CBSE.
3. The Director of Education, Delhi, Chandigarh, Arunachal Pradesh, Sikkim, Port Blair.
4. The Director Secondary Education Departments of all States.
5. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, Shaheed Jeeat Singh Marg, New Delhi – 110016.
6. The Commissioner, Navodaya Vidyalaya Samiti, A-28, Kailash Colony, New Delhi.

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2.1 CATEGORIES OF SCHOOLS:

The Board may affiliate following categories of schools all over India and abroad:

- 2.1.1 Government Schools run by the Education Departments of States/UTs;
- 2.1.2 Government Aided Schools;
- 2.1.3 Schools run by Autonomous Organizations under the Government created for running the schools like Kendriya Vidyalaya Sangathan (KVS), Navodaya Vidyalaya Samiti (NVS), Central Tibetan Schools Organisation (CTSO), Sainik Schools Society, etc;
- 2.1.4 Schools run directly by other Government Ministries/Departments like Defense, Railways, etc. and Local Bodies;
- 2.1.5 Schools managed directly by (Central or State) Public Sector Undertakings, Statutory Bodies and Autonomous Bodies etc.;
- 2.1.6 Schools managed by Societies formed by (Central or State) Public Sector Undertakings, Statutory Bodies, Autonomous Bodies and Government Departments etc.;
- 2.1.7 Schools managed by Societies for (Central or State) Public Sector Undertakings, Statutory Bodies Autonomous Bodies and Government Departments etc. under the financial control of such Public Sector Undertakings, Statutory Bodies Autonomous Bodies and Government Departments etc.;
- 2.1.8 Private schools established by
 (a) Societies registered under the Societies Registration Act 1860 of the Government of India or under Acts of the State Governments as educational, charitable or religious societies having non-proprietary character or
 (b) by Registered Trusts or
 (c) Companies registered under section 8 of the Companies Act-2013, having education as one of its objects.
- 2.1.9 Schools located in foreign countries.
- 2.1.10 Any other category as specified by the Board from time to time.

2.2 CATEGORIES OF AFFILIATION.

Applications for Affiliation may be considered under the following categories of Affiliation;

- 2.2.1 Approval for Middle Class Syllabus
- 2.2.2 General Affiliation of a Secondary School or Senior Secondary School.
 This category will include all the schools affiliated provisionally on the date of notification of these bye laws.
- 2.2.3 Upgradation of a school approved for Middle Class Syllabus up to Secondary or Senior Secondary Level.

- 2.2.4 **Upgradation of an affiliated Secondary School up to Senior Secondary Level.**
- 2.2.5 **Switch over of Schools up to Secondary and Senior Secondary Level**
Schools already affiliated with other Boards of School/Secondary education to the Central Board of Secondary Education are granted affiliation under this category.
- 2.2.6 **Regular Affiliation of schools**
One time regular Affiliation will be granted to the categories of schools under clauses 2.1.1, 2.1.2, 2.1.3 and 2.1.4.

2.3

ESSENTIAL CONDITIONS FOR AFFILIATION OF SCHOOLS:

Any educational institution in India or abroad which fulfils the following essential conditions may apply to the Board for Affiliation:

2.3.1 **ESTABLISHMENT OF SCHOOL**

The school should have been established by any one of the following entities:

- (a) Government Ministry/Department
- (b) Statutory Body
- (c) Autonomous Body
- (d) Public Sector Undertaking
- (e) Local Body
- (f) Any other Government Body
- (g) Registered Society
- (h) Registered Trust
- (i) Company Registered under Section-8 of the Companies Act-2013.

2.3.2 **REGISTRATION UNDER LAW**

In case of schools mentioned in clauses 2.1.6, 2.1.7 and 2.1.8, there should be a properly constituted Registered Society/Registered Trust/Registered Company under section 8 of the Companies Act - 2013 (Hereinafter referred to as Society/Trust/Company) having non-proprietary character not vesting control in a single individual or members of a family, conforming to the extant laws and rules.

2.3.3 **SCHOOL MANAGEMENT COMMITTEE**

Subject to relevant provision in the Education Act/Rules of the appropriate government, every school should have a scheme of management. It should also have a School Management Committee as stipulated under RTE Act 2009 and as per provisions contained in these Byelaws.

2.3.4 **RECOGNITION FROM THE RESPECTIVE STATE GOVERNMENT**

The Schools seeking affiliation with the Board shall submit formal prior Recognition Certificate from concerned State Education Department as per extant rules and provisions contained in RTE Act-2009.

2.3.5 **NO OBJECTION FROM THE RESPECTIVE STATE GOVERNMENT**

The Schools mentioned under clauses 2.1.5, 2.1.6, 2.1.7 and 2.1.8, seeking affiliation with the Board shall submit formal prior "No Objection Certificate" to the effect that State Government has no objection to the affiliation of the School with CBSE. No objection Certificate once issued to any school will be considered at par even if it prescribes a specific period and / or level unless it is withdrawn.

2.3.6 Land Requirement as per provisions contained in Chapter 3.

2.3.7 Physical Infrastructure as per provisions contained in Chapter 4.

2.3.8 WEBSITE

The school seeking affiliation shall develop and maintain its website providing all vital information regarding the school on the website.

2.3.9 DOCUMENTS PRESCRIBED

At the time of application, schools will be required to submit information in online application portal, and two documents as prescribed: one from the District Education administration as per Appendix-II or III as applicable and a self-affidavit as per Appendix -IV.

2.3.10 LETTER OF INTENT

After satisfactory report of Inspection and fulfillment of all essential conditions, the Board will issue a Letter of Intent for affiliating the applicant school.

2.4 REQUIREMENTS: POST AFFILIATION

Any school on affiliation with the board is required to fulfill the following requirements before starting classes on CBSE pattern as per the conditions laid down in the affiliation grant letter and the session mentioned therein:

2.4.1 Staff and Service Conditions as per provisions contained in Chapter 5.

2.4.2 Financial Resources as per provisions contained in Chapter 6.

2.4.3 Fees as per provisions contained in Chapter 7.

2.4.4 ELECTRONIC CLEARING SERVICE

Salary should be paid to the staff through Electronic Clearing Service (ECS) only.

2.4.5 ADMISSION OF STUDENTS

(a) Admission in the school affiliated to the CBSE shall be made without any distinction of gender, disability, religion, race, caste, creed and place of birth etc. Reservation, if any, shall be governed by the applicable Education Act/Rules of the appropriate Government.

(b) For the purpose of admission and extent of schools' responsibility for Free and Compulsory Education the school shall be governed by the provisions of the Right to Children to Free and Compulsory Education Act, 2009 and the rules framed there under.

(c) The school shall not take any direct admission in the classes X and XII without following the procedure prescribed by the Board in this regard.

2.4.6 CURRICULUM AND SYLLABUS:

(a) The school will follow the curriculum and the syllabus prescribed by CBSE/NCERT.

(b) The School will follow the scheme of study for different classes as prescribed in the Examination Byelaws of the Board.